

Code/Class	Monthly Tuition	Multi-Discout	Annual Registration Fees	Drop In Rate	Days & Times
A1: Pink – Monday	60	48	\$30 Individual or \$50 Family	20	Mon 4:45pm – 5:30pm
A2: Pink – Friday	60	48	See Policy for Re-Enrollment	20	Fri 3:45pm – 4:30pm
B1: White	60	48		20	Mon 4:00pm – 4:45pm
C1: Green	60	48		20	Wed 4:45pm – 5:30pm
D1: Lilac – Tuesday	60	48		20	Tues 3:30pm – 4:15pm
D2: Lilac – Thursday	60	48		20	Thurs 4:00pm – 4:45pm
D3: Lilac – 2x's	85	68		20	Tues 3:30pm – 4:15pm Thurs 4:00pm – 4:45pm
F1: Blue	100	80		20	Wed 3:45pm – 4:45pm Fri 4:30 – 5:30 pm
G1: Rose	215	172		25	Tues 4:15 pm – 5:45pm Thurs 4:45 – 6:30 pm (Pre-Point & Pointe 6 - 6:30 pm) Sat 10:00am – Noon (Pre-Point & Pointe 11:30 -Noon)
I1: Adult	85	68		25	Sat 10:00am – 11:30am
H1: Apprentice & Aspirant	335	268		25 30 30	Mon/Wed/Fri 5:30pm – 7:00pm Tues 5:45pm – 7:15pm Thurs 6:30 – 8:00 pm Sat Noon – 2:00 pm
J1: PHCB Company	385	308		35 30 40	Mon/Wed/Fri 7:00pm – 9:30pm Tues 7:15pm – 9:45pm Thurs 6:30 – 8:00 pm Sat Noon – 3:00 pm

Winter Break	Monday, January 2nd - Saturday, January 7th	Summer Break	Monday, June 25th - Saturday, June 30th
MLK Day	Monday, January 15th	Labor Day	Monday, September 3rd
President's Day	Monday, February 19th	Halloween	Wednesday, October 31st
Spring Break	Wednesday, March 28th - Tuesday, April 3rd	Thanksgiving Break	Thursday, November 22nd, *23rd & **24th
Memorial Day	Monday, May 28th	Nutcracker	Monday, December 10th - Sunday, December 16th
Summer Performance	June, 22nd, 23rd & 24th	Winter Break	TBA Immediately following Nutcracker

STUDIO POLICIES

REGISTRATION FEES: A Registration Fee is due at the time of initial enrollment and on January 1st of each successive year. If at any time, there is a break in enrollment and tuition is not paid for 1 or more months, a *Re-Enrollment Fee is due upon re-enrollment.

TUITION: Enrollment is for one full calendar year, January through December. Tuition is paid monthly and is due between the 1st and 10th of each month. Tuition is charged as a flat fee per month based on the class(es) that the student is enrolled in. We do not charge more for months with 5 weeks, nor do we pro-rate tuition due to a mid-month start date; the number of weeks within a month; cancelled classes due to performances; studio holidays; or student vacations, illnesses, or other absences. A late fee of \$25 will be assessed per student and class if tuition is not received by the 10th of the month and every month thereafter, until payment has been received. Any increase to tuition will be posted 30 days in advance, when applicable. All accounts that receive more than two late payments in a 12 month period will be required to enroll in auto pay through PayPal. All outstanding balances, including late fees, must be paid for students to remain "active".

DISCOUNTS: For families enrolling multiple students, the 1st enrollment at the most advanced level pays full tuition. The tuition rate for all other siblings will be discounted at 20%. For students enrolled in multiples classes, the first and most expensive class will be charged full tuition.

WITHDRAWAL: To withdraw from the studio for any time an official "withdrawal notice" (online@ www.danceballet.com) must be submitted in order for billing to cease. Withdrawal to the instructor is NOT sufficient. In the event that an official withdrawal notice is not received, you will continue to be billed at your monthly tuition rate until the PHCB Withdrawal Form is received. Forms must be submitted no later than the 15th of the current month to avoid tuition fees for the next month. (eg: If you want to withdraw for February 1, your Withdrawal Form must be received no later than January 15th.) Your account must be paid in full at the time of withdrawal to avoid additional late fees or charges. To re-enroll during the same calendar year you withdrew, a re-enrollment fee will be required. The amount charged will be equal to one month of tuition for the class your student(s) was enrolled prior to the withdrawal.

ANTI-BULLYING: PHCB is committed to a safe environment for all students, employees, parents/legal guardians, and volunteers that is free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentionally written message or image — including those that are electronically transmitted — verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability or other distinguishing characteristics. A signed acknowledgement will be required upon registration to the studio for each student by a parent/guardian.

RETURNED CHECKS: Returned checks will be assessed a \$25.00 returned check fee and personal checks will no longer be accepted.

OBSERVATION DAYS: Observation days are held in February, May, August, and November the first week of the month beginning with Monday. We ask that any video taken during class time not be posted on Facebook, YouTube, or other social media.

MAKE-UP POLICY: Classes missed due to illness or vacation may be made up within the month during other scheduled class times or in a class at or below the current class level, otherwise, instructor permission must be received. You must be currently enrolled to make up classes. Classes missed due to Studio Holidays or Performances may not be made up.

UNIFORMS: Students are required to wear a class-specific uniform and follow PHCB's dress codes. Students should cover their dance uniforms when coming and going from the studio. To preserve our dance floors, street shoes are not allowed on the studio floors and dance shoes should not be worn outside the studio.

STUDENT SAFETY: Out of respect for our neighboring businesses and student safety, students must remain inside the studio until a parent or guardian has arrived.

FOOD & Drink: No food, candy, or drinks, other than water, are allowed in Studio A or B.

RELEASE OF LIABILITY: PHCB takes every precaution to ensure student safety. However, as dance is a physical activity, injuries may occur. PHCB instructors are not responsible for injuries occurring before, during or after class. Each student may decline to participate in any activity which they deem to be harmful and must inform the instructor of any physical limitations that may prevent full participation in class. PHCB instructors are not responsible for loss or damage to personal property.

PHOTOGRAPHY: PHCB uses photographs and/or video images of its students for marketing, publicity and advertising purposes. PHCB is authorized for use of those images without pay or compensation.

*Please see Withdrawal Policy

Revised 9/2018